



**MANITOBA COOPERATIVE  
HONEY PRODUCERS**

**625 Roseberry Street  
Winnipeg, MB R3H 0T4  
Ph. (204) 783-2240  
Fax (204) 783-8468**

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### **MEMBERSHIP INFORMATION SHEET**

- A Membership Application Form must be filled out and returned to the Cooperative.
- All applicants must be True Source Certified **and** licenced with the Canadian Food Inspection Agency (CFIA). A copy of each certificate must be included with the application form. Applications that do not include both of these documents **will not be processed**.
- All applicants **must** be registered with the Department of Agriculture in their province and the registration number provided to the Cooperative.
- Once an application form and copies of the True Source and CFIA certificates has been received, the applicants name will go on a waiting list.
- The waiting list is reviewed by the Board of Directors for approval.
- Once approved for membership, two Plan A Marketing Agreements will be mailed out to be signed by the producer. **Both** copies must be returned to the Cooperative. When they are signed and sealed, one copy will be mailed back to the producer for their file.
- If the contracts are not signed and returned to the Cooperative within 30 days, the producers' name will be taken off the waiting list and will have to re-apply for membership.
- A member account will be set up for the new member. All transactions will flow through this account (honey that is posted, honey payments, cheques, direct deposits, bee supply charges, interest, etc.)
- A copy of the members' fiscal year statement is mailed out in August and a calendar year statement is mailed out in January. Quarterly/monthly statements will be issued upon request.
- **All honey must be delivered in Bee Maid barrels**. No deposit is required on drums for contract members.
- A crop year runs from August 1<sup>st</sup> – July 31<sup>st</sup>. All honey must be received **by January 31<sup>st</sup>** each year.
- The producer must book a delivery appointment by calling the office. Appointments are required throughout the year.



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- **ALL honey must be delivered to the Cooperative.** Members are allowed to hold back up to a maximum of 10,000 lbs. for farm-gate sales only after meeting the minimum requirement of pounds.
  - Payments for honey delivered are made throughout the year and are determined by the Board of Directors at quarterly meetings.
  - An initial payment is made upon delivery of honey.
  - Interim payments are typically made January 15<sup>th</sup>, March 15<sup>th</sup>, June 15<sup>th</sup> and a final payment November 15<sup>th</sup>.
  - All other policies related to the Cooperative are in the Members Policy Handbook.



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## **MEMBERSHIP APPLICATION**

Board of Directors  
Manitoba Cooperative Honey  
Producers Limited  
625 Roseberry Street  
Winnipeg, Manitoba  
R3H 0T4  
Attention: Karen Miles

I hereby make application for Membership in the Manitoba Cooperative Honey Producers Limited. I understand that Membership in the Cooperative requires the purchase of one (1) original Membership Share for the sum of one dollar (\$1.00). This sum to be returned to me upon cancellation of Membership with the Cooperative.

I also understand that consideration for Membership in the Manitoba Cooperative requires a minimum of 50 colonies, that all Members are to be licenced with the Canadian Food Inspection Agency and a member of True Source.

I also understand that it will be necessary for me to sign a Marketing Agreement covering the delivery of **all honey** produced to the Cooperative with the exception of honey sold locally, providing such an amount does not exceed 10,000 lbs. annually. It is further understood that if at any time the Marketing Agreement should become terminated then Membership in the Cooperative will be cancelled.

I also understand that Membership in the Cooperative authorizes the Board of Directors to deduct from each years' earning on my honey an amount established by the Board required for financing and operating the business. Such an amount will be used to purchase shares of the Cooperative and will be paid back on a revolving basis involving five crop years.

I also understand that once I become a member I shall faithfully support and promote the business affairs of the Cooperative and shall be bound by By-Laws and policies of the Cooperative.

*\*\*Not until acceptance as a member.*



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**PREVIOUS BEEKEEPING EXPERIENCE:**

\_\_\_\_\_  
\_\_\_\_\_

**PLEASE INDICATE:**

LOCATION OF APIARY: \_\_\_\_\_

NUMBER OF COLONIES OPERATED 20\_\_\_\_ \_\_\_\_\_

DO YOU PLAN TO EXPAND? Yes  No

IF SO, TO WHAT EXTENT: \_\_\_\_\_ Colonies

Please identify Account Name and Address in full through which all business transactions are to be conducted.

ACCOUNT NAME: \_\_\_\_\_  
Please Print - Individual Name(s) or Corporation

ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ PROV: \_\_\_\_\_ POSTAL CODE: \_\_\_\_\_

TELEPHONE NO: \_\_\_\_\_ FAX NO: \_\_\_\_\_

E-MAIL ADDRESS: \_\_\_\_\_ CELL NO.: \_\_\_\_\_

C.F.I.A. LICENCE # \_\_\_\_\_ TRUE SOURCE # \_\_\_\_\_

I certify that I am a registered beekeeper with the Department of Agriculture, Province of Manitoba/Saskatchewan.

My registration number is \_\_\_\_\_.

*(Applications without a Provincial Registration number, CFIA number or True Source number **will not** be processed.)*

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Signature

DATE OF APPLICATION: \_\_\_\_\_

*\*\*\* For a joint account all parties must sign. For corporations signing officers must sign.*