

Job Title: Supply Chain Associate (Student)

Location: Winnipeg, MB

Position: Full-time, Term (opportunity for part-time after end of term)

ABOUT US:

Established in 1954, Bee Maid Honey Limited is the marketing arm of the Alberta Honey Producers Co-operative Limited and the Manitoba Cooperative Honey Producers. Honey produced by beekeepers in Western Canada is processed and packaged at plants in Winnipeg, MB and Spruce Grove, AB. Bee Maid not only produces premium honey but also operates retail outlets in Spruce Grove, Winnipeg, and Tisdale, SK.

Joining our team means becoming part of a company deeply rooted in Western Canada's beekeeping heritage and contributing to the success of a product that proudly bears the label, "Proudly Owned by Canadian Beekeepers".

ABOUT THE OPPORTUNITY:

Bee Maid Honey Limited is looking to recruit a results-focused post-secondary student to join our team as a Supply Chain Associate at our Winnipeg location. Reporting to the Corporate Supply Chain Manager, the Supply Chain Associate will be a highly motivated, hands-on individual, with strong attention to detail.

KEY RESPONSIBILITIES:

- Inventory reconciliation;
- Production entry;
- Customer orders entry;
- Verifies pricing, delivery dates, and inventory quantities for customer orders;
- Other duties as assigned.

QUALIFICATIONS & SPECIFIC SKILLS REQUIRED:

- Currently enrolled in Commerce, Management, or Business Administration;
- Preference will be given to an individual who is focusing on Supply Chain or Accounting, in addition be willing to continue part time when back in school;
- Strong computer skills using MS Office;
- Strong written and verbal communication skills;
- Excellent organizational skills with ability to work to tight timelines;
- Strong attention to detail;
- Proven ability to multitask and work independently with little supervision.









HOW TO APPLY:

Our company offers a team-oriented environment and competitive compensation, and benefits. Interested candidates should submit their resume by **February 19, 2024**. Join our team and contribute to the success of our Supply Chain Team!

We thank all that apply, however only candidates selected for an interview will be contacted.





